

### **Draft Policy/Research Vendor RFP: Key Sections**

The Carsey School will contract with one or more vendors to provide the services outlined in this RFP. Bidders may submit collaborative proposals involving more than one organization, with clear justification for engaging multiple partners.

#### **Scope of Work:**

The research and policy vendor(s) selected will be tasked with the following:

- Identify trends and disparities across the state in student performance in pre-kindergarten through grade 12 based on current school funding options.
- Re-establish the baseline for the costs, programs, staffing, and facilities needed to provide the opportunity for an adequate education.
- Study and produce recommendations regarding all costs and existing funding for special education, including listing any currently unfunded special education mandates issued to date by the state department of education.
- Study integrating into the education funding adequacy formula a factor that accounts for the number of Class A, B, and C properties in a community, and the distribution of education funding costs across those numbers and classes of properties.

#### **Timeline:**

- RFP release: Friday, February 14, 2020
- RFP responses due: Friday, March 13, 2020
- Commission consideration of bids: Monday, March 16, 2020
- Commission interviews of respondents: Monday, March 23, 2020
- Selection of vendor(s): Week of March 23, 2020
- Interim vendor status reports: Biweekly during contract period
- Vendor report(s) finalized: August 1, 2020

#### **Criteria for Selection:**

- Proven track record in executing similar studies for other states
- Demonstrated understanding of New Hampshire's current public education policies, funding mechanisms, school funding litigation, and school governance practices
- Demonstrated capacity to conduct the specific research and analyses required by the Commission
- Ability to communicate and coordinate closely with the Commission and the Carsey School
- Submission of a detailed, cost-conscious budget linking expenses to deliverables

#### **Other Considerations:**

- Budget not to exceed \$100,000 (unless a joint proposal is submitted by more than one organization, showing particular expertise that each partner brings to the collaboration)
- When to set cutoff date for partnership with vendor(s)
  - December, 2020?